



Happy Valley Elementary School District  
Board of Trustees

***Regular Board Meeting***

***Minutes***

March 10, 2020  
Happy Valley Elementary Library  
17480 Palm Ave., Anderson, CA 96007

**OPEN SESSION – 6:00 PM**

**1.0 Call to Order @ 6:00 p.m.**

**2.0 Roll Call** – Cheryl Frazer, Carla Perry, Tim Garman, Rusty Simmons, Stewart Helmer – Present

**3.0 Pledge of Allegiance** - led by Tim Garman

**4.0 Approval of Agenda** –

On a motion by Carla Perry, seconded by Rusty Simmons, the board voted 5-0 to approve the agenda.

**5.0 Presentation – Staff, Student & Community**

Staff: Kristen Morgan, Felicia Anthony, Kyle Goodman

Students: Max Farrare, Yvette Garcia, Emma Lou Harrie, Fox Robello, Christina Srisawan

**6.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:20 p.m.

6.2 Persons Wishing to Address the Board – None

6.3 Public Comment Session Closed @ 6:20 p.m.

**7.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

7.1 Approval of Minutes for Regular Board Meeting February 11, 2020

7.2 Approval of Warrants February 1 – February 28, 2020

7.3 Personnel: None

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

**8.0 Discussion/Action Items**

8.1 Discussion/Action: Approval of Second Interim Budget 2019/2020

Beth Roberts reviewed the budget and explained the differences between 1<sup>st</sup> & 2<sup>nd</sup> Interims and recommended the board approve the budget with a qualified status.

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to approve the 2019/20 Second Interim Budget.

8.2 Discussion/Action: Approval of 2019/20 Safety Plan

Chris Dell reported the 19/20 Safety Plan remains mostly the same as last year with the addition of Power Safety Shut Off events and what the districts actions will be during these times.

On a motion by Carla Perry, seconded by Rusty Simmons, the board voted 5-0 to approve the 2019/20 Safety Plan.

8.3 Discussion/Action: Approve J-13 Waiver – Missed Attendance Day November 21, 2019

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the J-13 Waiver.

8.4 Discussion/Action: Approve Employee Leave of Absence Request

On a motion by Carla Perry, seconded by Rusty Simmons, the board voted 5-0 to approve the Employee Leave of Absence Request.

8.5 Discussion: 2018/2019 Audit Findings

Beth Roberts explained there was a discrepancy with the Unduplicated Pupil Count that triggered the finding. She also reported the discrepancy had been fixed and told the board how the district plans to move forward for the next school year so the error does not occur again.

8.6 Discussion: Sunshine of HVT A Contract Bargain Openers

Helen Herd explained to the board members that the Teachers Association is requesting the opening of bargaining for the 2020/2021 school year. She mentioned that while this is routine, the association is quite early with their notice as they have until January 1<sup>st</sup>, 2021 to notify the district.

8.7 Discussion: Community Member Request re: Fill Dirt at Elementary Site

Community member, Dawn Lee, addressed the board regarding the large dirt pile behind

the soccer field. The dirt had been placed there when the site for the gymnasium was dug out several years ago. She asked the board what the possibility was of being able to access the dirt for personal use. Jessica Tegerstrand, Executive Director of District Fiscal Services at Shasta County Office of Education, told the board the dirt would have to be surplused at the next board meeting. If the board does not do this, then giving it away is considered a gift of public funds. Once the board has approved the surplus, then it can be put up for closed bidding to anyone interested in obtaining the dirt for personal use. The board members agreed to put this item on April's agenda.

## **9.0 Information/Discussion Items**

### **9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)**

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – Renee Wadowski spoke to the board regarding a family of the district who recently suffered a tragedy. She reported the details she had so far and let everyone in attendance know that donations are being collected to help the family in their time of need. Those donations will be delivered to the family on Thursday if anyone was interested in helping them out with expenses.
- d) Board Members –
  - 1) Carla Perry reported the 8<sup>th</sup> grade Dinner/Dance was held last week and raised \$7000; the Chad Bushnell concert at Win-River will take place on March 12<sup>th</sup>. This is a fundraiser for the 8<sup>th</sup> grade class. All monies donated to the class will go toward the 8<sup>th</sup> grade trip and any leftover money will pay for new playground equipment.
- e) Primary Site Update – Shelly Craig reported the following:
  - 1) The TK/Kindergarten classes attended the North State Symphony at the Cascade Theatre.
  - 2) All Primary students participated in Read Across America on March 2<sup>nd</sup>.
  - 3) A team of 10 teachers attended a 4 day training on Life Crisis Intervention.
  - 4) Principal for a Day is tomorrow, March 11<sup>th</sup>. Bruce Ross from Brian Dahle's office will be the "Principal for the Day" at the Primary.
  - 5) 40 students attended Saturday School last weekend and 30 students attended the weekend prior.
  - 6) Coffee with the Principal will take place tomorrow morning, March 11<sup>th</sup> @ 7:30 a.m..
- f) Elementary Site Update – Mr. Dell reported the following:
  - 1) Athletics – the 4<sup>th</sup>/5<sup>th</sup> grade Basketball season is going well. Their season will wrap up in roughly two weeks; Softball and Baseball season is underway and off to a good start.
  - 2) Several academic competitions have taken place recently. Nine of our students finished in the top 30 of the Math Counts event in Anderson; the 4<sup>th</sup>/5<sup>th</sup> grade Odyssey of the Mind team finished in 2<sup>nd</sup> place in their tournament and the middle school team also finished in 2<sup>nd</sup> place which qualifies them for the State Tournament.
  - 3) Saturday School was also held for middle school students and while they did not have as large of a turnout as the Primary site, it was well attended.

- 9.2 Superintendent Update – Helen Herd reported the following:
- 1) A planning committee for next school year is being formed. The focus of the meetings will be what the vision is for the district for the 2020/2021 school year. The meetings will take place on March 17<sup>th</sup>, March 23<sup>rd</sup>, and April 2<sup>nd</sup>.
  - 2) LCAP information will start coming out next month.
  - 3) PTA held their first meeting last week. The meeting was well attended by parents and staff members. There are still a few odds and ends the State PTA needs to wrap up. Until those items are complete the district PTA can only hold meetings and plan. They cannot raise any money at this point in time.
  - 4) Shasta County Office of Education is working on consolidating Special Education Services for 3-4 year olds; they are also working on trying to reconfigure SARB within the county. As of right now there are seven (7) SARB boards. The goal is to try and cut that number to four (4).

9.3 Business Manager Update – None

9.4 Enrollment Update as of March 6, 2020 – 492 students – TK – 8<sup>th</sup> grade & CDS

## **10.0 Next Meetings**

April 14, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

May 13, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elem. Library

June 9, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

June 10, 2020 – 6:00 p.m. – Special Board Meeting – Happy Valley Elem. Library

## **11.0 Adjourn Open Session and Convene Closed Session**

On a motion by Stuart Helmer, seconded by Carla Perry, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 7:15 p.m.

<b>CLOSED SESSION</b>
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## **12.0 Closed Session**

- 12.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)

## **13.0 Adjourn Closed Session and Convene Open Session**

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 7:42 p.m.

## **14.0 Report from Closed Session**

14.1 Resolution #20-13 – Release of Certificated Probationary Employee(s)

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to approve Resolution #20-13.

## **15.0 Adjournment of Open Session**

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to adjourn Open Session at 7:43 p.m.

Approved April 14, 2020

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Clerk of the Board